



## EMPLOYMENT OPPORTUNITY

**Position:** Mother Nation Housing Cultural Specialist  
**Reports to:** Executive Director  
**Hours:** 40 hours/week  
**Salary:** \$18 to \$22/hour DOE

### JOB SUMMARY

Mother Nation is a non-profit organization offering cultural services, advocacy, mentorship and homeless prevention services to celebrate and inspire the success of Native American families. The design of each program is to honor the beauty and strength of Native American culture, spirituality and values built on the ancestral strength of each participant. Mother Nation is committed to always providing culturally based traditional teachings throughout all service areas.

Mother Nation is active in partnering with Sister Native Homeless Providers, Tribes and Non-Native agencies to build unity in serving the Native American community both on and off-reserve. Our common goals are to ensure healing and wellness with cultural resilience offering quality service to those desiring healing from historical and intergenerational trauma.

The Homeless Prevention program partnership is with Seattle Indian Health Board and the City of Seattle. The Housing Cultural Specialist will ensure Native American families at imminent risk of homelessness have access to the resources needed including cultural and spiritual needs, to avoid entering the homeless system to remain stably housed over time.

The Housing Cultural Specialist will be a key part of the Mother Nation's Cultural Services Team to work with Elders in custom designing cultural activities to support participant's overall health and wellness. By bringing back Native values of family, supporting one another during times of crisis, Mother Nation participants will have ongoing full access to the spiritual support needed to remain stably housed over time and heal from historical and intergenerational trauma.

### JOB DUTIES

- Conduct program intake, program entry and exits
- Maintain client files and report into HMIS Software system.
- Facilitate and coordinate cultural activities to support Native families including single dads and young men to heal from the impacts of intergenerational trauma and violence.
- To identify and navigate housing resources through assessment of barriers to victims of historical and intergenerational trauma facing homelessness.
- Work with Housing Locator to identify potential landlords, tenant requirements and liaison.
- Refer participants to Mother Nation Cultural Services Team to attend Talking Circles, workshops, healing to support barriers to permanent housing related to historical and intergenerational trauma.
- Develop a housing plan with participants
- Network with partners who also work with victims housed throughout the region to assure smooth and thorough housing and case management services.

- Join Mother Nation Team in presenting to Tribal communities to access additional resources for families, teachings connect to sweatlodge, talking circle, ceremonies, pow wow
- Prepare check requests with supporting documentation following Mother Nation policy and procedures, track funding expenditures;
- Participate in Mother Nation Staff Talking Circles and Trainings

#### PROGRAM DEVELOPMENT SUPPORT

- Attend trainings with Mother Nation Elders and professional development as needed.
- Attend and represent Mother Nation at community events related to position
- Collaborate and build on relationships with other service providers and Tribes.

#### QUALIFICATIONS

Must possess high levels of cultural competency and/or sensitivity to the Native American/Alaskan Natives and Tribal communities in line with Mother Nations cultural principles to ensure participant's goals of reaching milestones are met.

BA in Social Work or related field or equivalent work experience working in social and cultural services for Native families in multi-abuse trauma

Knowledge and ability to provide traditional teachings working with Elder Facilitators in custom designing cultural healing services for Native families.

Strong oral and written communication skills;

Ability to complete tasks in a timely manner with minimal supervision

Sensitivity to the cultural integrity of Mother Nation and participants

Ability to maintain confidentiality

Proficiency in 2010 Microsoft Office Suite.

Strong organizational skills with attention to detail.

Dependable transportation and valid Driver's License

#### INSTRUCTIONS FOR APPLYING:

**Apply with resume and cover letter to:**

**Email: [nhill@mothernation.org](mailto:nhill@mothernation.org)**

**Mail to Head Office:**

**16422 Meridian Ave S. Bothell, WA 98012**

**Attention: Executive Director**